



# **NARAYANA PHARMACY COLLEGE**

(Approved by PCI & AICTE, New Delhi) (Affiliated to JNTUA Ananthapuramu)

Recognized u/s 2(f) & 12(B) of the UGC Act, 1956, New Delhi,

Chinthareddypalem, Nellore-524003, A.P. India.

Phone & Fax No :0861-2317966; Cell No :+91-9100051603

Email: principal.npc@narayanagroup.com Visit us:www.narayanapharmacycollege.com

**Ref.No: NPC/ ICC/2019-20/01**

**Date: 18/09/2019**

## **CIRCULAR**

This is to inform that the Internal Complaints Committee meeting will be conducted on 23/09/2019 in the principal chamber at 4.20 PM. All the committee members are requested to attend the meeting.

Venue: Narayana Pharmacy College - Principal Chamber

Time: 4:20PM

**PRINCIPAL**

**PRINCIPAL  
NARAYANA PHARMACY COLLEGE  
NELLORE - 524 002.**

### **Copy to:**

- Main notice board
- Internal complaint Committee Members
- Administrative office

**PRINCIPAL  
NARAYANA PHARMACY COLLEGE  
NELLORE - 524 002.**



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## **MINUTES OF THE MEETING**

**Date: 23/09/2019**

On 23.09.2019 from 4:20PM onwards a meeting of internal complaints committee (ICC) was held at the Principal Chamber to discuss internal complaints in the presence of the following members.

Principal gave opening remarks and planned the responsibility and functionality of the cell to the committee members.

### **Points discussed:**

1. It is found that there is no complaint related to gender-based violence and related to any other matters.
2. It is decided to meet as and when any complaint is reported.
3. The meeting was concluded with the vote of thanks by the coordinator.

  
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Date: 23/09/2019

## **Reconstitution of Internal complaint Committee**

**Academic Year: 2019-20**

This is to inform that the college management has reconstituted internal complaints committee (ICC) as per norms. The following committee members have been nominated as internal complaints committee (ICC) in the college to provide for the effective enforcement of the basic human rights of gender equality, guarantee against sexual harassment & abuse and to provide conducive atmosphere in the campus to all the staff members, employees and students of Narayana Pharmacy College.

S.No	Name	Designation	Role
1	Dr.S.Sujatha	Vice Principal	Chairperson
2	Mrs.Ch.Lalitha	Associate professor	Coordinator
3	Mrs.M.Krishnaveni	Associate professor	Internal Member
4	Mrs.K.Jyothirmmai	Assistant professor	Internal Member
5	Ms.E.Sindhura	Non teaching	Internal member
6	L.Jyothi	Advocate	NGO
7	V.Sireesha	IV PharmD	Student Member
8	E.Divya	IV BPharm	Student Member
9	B.Binathi	III BPharm	Student Member

  
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## **Functions and responsibilities of the committee:**

1. Internal complaints committee will examine all matters relating to women in the work place and give suggestions and proposals to the institute administration regarding such matters.
2. The committee will arrange programs on women's day and other times as it is necessary.
3. The committee will follow relevant acts and rules of government of India and court orders etc. As applicable from time to time.
4. To create awareness for the prevention of sexual harassment by promoting gender amity among staff, students, and other employees.

**PRINCIPAL**

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**NELLORE - 524 002.**

## **Copy to:**

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- Internal complaint Committee Members
- Administrative office

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Ref.No: NPC/ ICC/2020-21/01

Date: 02/12/2020

## **CIRCULAR**

This is to inform that the internal complaints committee meeting will be conducted on 05.12.2020 in principal chamber at 4:20PM. All the committee members are requested to attend the meeting.

Venue: Narayana Pharmacy College - Principal chamber

**PRINCIPAL**

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### **Copy to:**

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- Administrative office

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**Date: 05.12.2020**

## **MINUTES OF THE MEETING**

On 05.12.2020 from 4.20 PM onwards a meeting of internal complaints committee (ICC) was held at the board room to discuss internal complaints in the presence of the following members.

### **SIGNATURES OF COMMITTEE:**

S.No	Name	Designation	Role	Signature
1	Dr.S.Sujatha	Vice Principal	Chairperson	<i>S. Sujatha</i>
2	Mrs.Ch.Lalitha	Associate professor	Coordinator	<i>Ch. Lalitha</i>
3	Mrs.M.Krishnaveni	Associate professor	Internal Member	<i>M. Krishnaveni</i>
4	Mrs.K.Jyothirmai	Assistant professor	Internal Member	<i>K. Jyothi</i>
5	Ms.E.Sindhura	Non teaching	Internal member	<i>E. Sindhura</i>
6	L.Jyothi	Advocate	NGO	<i>Jyothi</i>
7	A.Jahnavi	IV PharmD	Student Member	<i>Jahnavi</i>
8	B.Binathi	IV BPharm	Student Member	<i>B. Binathi</i>
9	G.Sridevi	III BPharm	Student Member	<i>G. Sridevi</i>

Principal gave opening remarks and planned the responsibility and functionality of the cell to the committee members.

  
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## **Reconstitution of Internal complaint Committee**

**Academic Year: 2020-21**

The following committee members have been formed as “internal complaints committee (ICC)” in the college to provide for the effective enforcement of the basic human rights of gender equality, guarantee against sexual harassment & abuse and to provide conducive atmosphere in the campus to all the staff members, employees, and students of Narayana pharmacy college.

S.No	Name	Designation	Role
1	Dr.S.Sujatha	Vice Principal	Chairperson
2	Mrs.Ch.Lalitha	Associate professor	Coordinator
3	Mrs.M.Krishnaveni	Associate professor	Internal Member
4	Mrs.K.Jyothirmmai	Assistant professor	Internal Member
5	Ms.E.Sindhura	Non teaching	Internal member
6	L.Jyothi	Advocate	NGO
7	A.Jahnavi	IV PharmD	Student Member
8	B.Binathi	IV BPharm	Student Member
9	G.Sridevi	III BPharm	Student Member

  
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## **Functions and responsibilities of the committee:**

1. Internal complaints committee will examine all matters relating to women in the work place and give suggestions and proposals to the institute administration regarding such matters.
2. The committee will arrange programs on women's day and other times as it is necessary.
3. The committee will follow relevant acts and rules of government of India and court orders etc. As applicable from time to time.
4. To create awareness for the prevention of sexual harassment by promoting gender amity among staff, students, and other employees.

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## **Copy to:**

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## **SIGNATURES OF MEMBERS**

S.No	Name	Designation	Role	Signature
1	Dr.S.Sujatha	Vice Principal	Chairperson	S. Sujatha
2	Mrs.Ch.Lalitha	Associate professor	Coordinator	Ch. Lalitha
3	Mrs.M.Krishnaveni	Associate professor	Internal Member	M. Krishnaveni
4	Mrs.K.Jyothirmmai	Assistant professor	Internal Member	K. Jyothi
5	Ms.E.Sindhura	Non teaching	Internal member	E. Sindhura
6	L.Jyothi	Advocate	NGO	Jyothi
7	V.Sireesha	IV PharmD	Student Member	V. Sireesha
8	E.Divya	IV BPharm	Student Member	E. Divya
9	B.Binathi	III BPharm	Student Member	B. Binathi

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## **Points discussed:**

1. It is found that there is no complaint related to gender-based violence and related to any other matters.
2. It is decided to meet as and when any complaint is reported.
3. The meeting was concluded with the vote of thanks by the coordinator.

**PRINCIPAL  
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**Ref.No: NPC/ ICC/2021-22/01**

**Date: 17/11/2021**

## **CIRCULAR**

This is to that the internal complaints committee meeting will be conducted on 24.11.2021 in the principal chamber at 4.20 PM. All the committee members are requested to attend the meeting.

Venue: Narayana Pharmacy College –Principal chamber

**PRINCIPAL**

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NELLORE - 524 002.**

### **Copy to:**

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Date: 24/11/2021

## **MINUTES OF THE MEETING**

On 24.11.2021 from 4:20 PM onwards a meeting of "Internal complaints committee (ICC)" was held at the principal chamber to discuss internal complaints in the presence of the following members.

### **SIGNATURES OF COMMITTEE**


S.No	Name	Designation	Role	Signature
1	Dr.S.Sujatha	Vice Principal	Chairperson	S. Sujatha
2	Mrs.Ch.Lalitha	Associate professor	Coordinator	Ch. Lalitha
3	Mrs.M.Krishnaveni	Associate professor	Internal Member	M. Krishnaveni
4	Mrs.K.Jyothirmai	Assistant professor	Internal Member	K. Jyothi
5	Ms.E.Sindhura	Non-teaching	Internal member	E. Sindhura
6	L.Jyothi	Advocate	NGO	Jyothi
7	P.Lavanya	IV PharmD	Student Member	P. Lavanya
8	B.Vinoothna	IV BPharm	Student Member	Vinoothna
9	G.Surekha	III BPharm	Student Member	Surekha. G

Principal gave opening remarks and planned the responsibility and functionality of the cell to the committee members.

### **Points discussed:**

1. It is found that there is no complaint related to gender-based violence and related to any other matters.
2. It is decided to meet as and when any complaint is reported.
3. The meeting was concluded with the vote of thanks by the coordinator.

  
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### **Reconstitution of Internal complaint Committee**

**Academic Year: 2021-22**

The following committee members have been formed as internal complaints committee (ICC) in the college to provide for the effective enforcement of the basic human rights of gender equality, guarantee against sexual harassment & abuse and to provide conducive atmosphere in the campus to all the staff members and students of Narayana Pharmacy College.

S.No	Name	Designation	Role
1	Dr.S.Sujatha	Vice Principal	Chairperson
2	Mrs.Ch.Lalitha	Associate professor	Coordinator
3	Mrs.M.Krishnaveni	Associate professor	Internal Member
4	Mrs.K.Jyothirmai	Assistant professor	Internal Member
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### **Functions and responsibilities of the committee:**

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4. To create awareness for the prevention are sexual harassment by promoting gender amity among staff, students, and other employees.

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**Ref.No: NPC/ ICC/2022-23/01**

**Date: 20.12.2022**

## **CIRCULAR**

This is to inform that the internal complaints committee meeting will be conducted on 23.12.2022 in principal chamber at 4:20PM. All the committee members are requested to attend the meeting.

Venue: Narayana Pharmacy College –Principal chamber

**PRINCIPAL**

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## **MINUTES OF THE MEETING**

Date: 23/08/2023

On 23.08.2023 from 4:20 PM onwards a meeting of internal complaints committee (ICC) was held at the principal chamber to discuss internal complaints in the presence of the following members.

## **SIGNATURES OF MEMBERS**

S.No	Name	Designation	Role	Signature
1	Dr.S.Sujatha	Vice Principal	Chairperson	S. Sujatha
2	Dr.M.Suchithra	Associate professor	Coordinator	M. Suchithra
3	Mrs.M.Krishnaveni	Associate professor	Internal Member	M. Krishnaveni
4	Mrs.Ch.Lalitha	Associate professor	Internal Member	Ch. Lalitha
5	Mrs.K.Suma	Non-teaching	Internal member	K. Suma
6	L.Jyothi	Advocate	NGO	Jyothi
7	Ch. Munisha	IV PharmD	Student Member	Ch. Munisha
8	K.L.Havishma	IV BPharm	Student Member	Havishma
9	G.Chinmayi	III BPharm	Student Member	chinmayi

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## **Reconstitution of Internal Complaint Committee**

**Academic Year: 2022-23**

The following committee members have been formed as internal complaints committee (ICC) in the college to provide for the effective enforcement of the basic human rights of gender equality, guarantee against sexual harassment & abuse and to provide conducive atmosphere in the campus to all the staff members and students of Narayana Pharmacy College.

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3	Mrs.M.Krishnaveni	Associate professor	Internal Member
4	Mrs.Ch.Lalitha	Associate professor	Internal Member
5	Mrs.K.Suma	Non teaching	Internal member
6	L.Jyothi	Advocate	NGO
7	V.Ruchitha	IV PharmD	Student Member
8	G. Rajyalakshmi	IV BPharm	Student Member
9	K.L.Havishma	III BPharm	Student Member

  
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4. To create awareness for the prevention of sexual harassment by promoting gender amity among staff and students.

  
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Principal gave opening remarks and planned the responsibility and functionality of the cell to the committee members.

Points discussed:

1. It is found that there is no complaint related to gender-based violence and related to any other matters.
2. It is decided to meet as and when any complaint is reported.
3. The meeting was concluded with the vote of thanks by the coordinator.

**PRINCIPAL**

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**Ref.No: NPC/ ICC/2023-24/01**

**Date: 20/08/2023**

## **CIRCULAR**

This is to inform you that the internal complaints committee meeting will be conducted on 23/08/2023 in the Principal chamber at 4.20 PM. All the committee members are requested to attend the meeting.

**Venue:** Narayana Pharmacy College- Principal chamber

**PRINCIPAL**

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**NELLORE - 524 002.**

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# **NARAYANA PHARMACY COLLEGE**

(Approved by PCI & AICTE, New Delhi) (Affiliated to JNTUA Ananthapuramu)  
Recognized u/s 2(f) & 12(B) of the UGC Act, 1956, New Delhi,  
ISO 9001:2015 Certified Institution  
Chinthareddypalem, Nellore-524003, A.P. India.  
Phone & Fax No :0861-2317966; Cell No :+91- 9392901053  
Email: principal.npc@narayanagroup.com Visit us:www.narayanapharmacycollege.com


Date: 23/12/2022

## **MINUTES OF THE MEETING**

On 23.12.2022 from 4.20 PM onwards a meeting of "Internal Complaints Committee (ICC)" was held at the board room to discuss internal complaints in the presence of the following members.

### **SIGNATURES OF COMMITTEE MEMBERS**

S.No	Name	Designation	Role	Signature
1	Dr.S.Sujatha	Vice Principal	Chairperson	S - Sujatha
2	Dr.M.Suchithra	Associate professor	Coordinator	M. Suchithra
3	Mrs.M.Krishnaveni	Associate professor	Internal Member	M. Krishnaveni
4	Mrs.Ch.Lalitha	Associate professor	Internal Member	Ch. Lalitha
5	Mrs.K.Suma	Non teaching	Internal member	K. Suma
6	L.Jyothi	Advocate	NGO	Jyothi
7	V.Ruchitha	IV PharmD	Student Member	Ruchitha
8	G. Rajyalakshmi	IV BPharm	Student Member	Rajyalakshmi
9	K.L.Havishma	III BPharm	Student Member	Havishma

  
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### **Reconstitution of Internal Complaint Committee**

**Academic Year: 2023-24**

The following committee members have been nominated as internal complaints committee (ICC) in the college to provide for the effective enforcement of the basic human rights of gender equality, guarantee against sexual harassment & abuse and to provide conducive atmosphere in the campus to all the staff members, employees, and students of Naraya Pharmacy College.

S.No	Name	Designation	Role
1	Dr.S.Sujatha	Vice Principal	Chairperson
2	Dr.M.Suchithra	Associate professor	Coordinator
3	Mrs.M.Krishnaveni	Associate professor	Internal Member
4	Mrs.Ch.Lalitha	Associate professor	Internal Member
5	Mrs.K.Suma	Non-teaching	Internal member
6	L.Jyothi	Advocate	NGO
7	Ch. Munisha	IV PharmD	Student Member
8	K.L.Havishma	IV BPharm	Student Member
9	G.Chinmayi	III BPharm	Student Member

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### **Functions and responsibilities of the committee:**

1. Internal complaints committee will examine all matters relating to women in the workplace and give suggestions and proposals to the institute administration regarding such matters.
2. The committee will arrange programs on women's day and a other times as it is necessary.
3. The committee will follow relevant acts and rules of government of India and court orders etc. as applicable from time to time.
4. To create awareness for the prevention are sexual harassment by promoting gender amity among staff, students, and other employees.

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Principal gave opening remarks and planned the responsibility and functionality of the cell to the committee members.

Points discussed:

1. It is found that there is no complaint related to gender-based violence and related to any other matters.
2. It is decided to meet as and when any complaint is reported.
3. The meeting was concluded with the vote of thanks by the coordinator.

  
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